

Notice to DME Providers - Manually Priced Items

The Division of Medicaid manually prices items that do not have a Medicaid allowable fee.

When requesting manually priced items, the DME provider must indicate:

- Name of the product
- Product number
- Name of manufacturer or distributor

The DME provider must also submit:

- Clear, written, dated documentation from a manufacturer or distributor that specifically states the MSRP for the item
 - Documentation must be provided with an official manufacturer's or distributor's letterhead, price list, catalog page, or other forms that clearly show the MSRP.
- Copy of a current invoice indicating the cost to the provider for the item dispensed and a statement that there is no MSRP available for the item.
 - The invoice must not be older than one (1) year prior to the date of the request

